



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SAMAJBHUSHAN GANPATRAO KALBHOR ARTS, COMMERCE & SCIENCE COLLEGE, LONI KALBHOR, PUNE
• Name of the Head of the institution	Dr. Sunilkumar Bapurao Kurane
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02026913846
• Mobile no	9822488113
• Registered e-mail	sgkcollegeloni@gmail.com
• Alternate e-mail	dr.sunilkumarkurane@gmail.com
• Address	Loni Kalbhor, Tal. Haveli, Dist. Pune-412201
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	412201
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Savitribai Phule Pune University, Pune				
• Name of the IQAC Coordinator	Mr. Sidharudh Bhimanna Aivale				
• Phone No.	02026913846				
• Alternate phone No.	02026913847				
• Mobile	9850097054				
• IQAC e-mail address	aivalesidharudh@gmail.com				
• Alternate Email address	sgkcollegeloni@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sgkcollege.com/img/Data/Report/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	68.00	2004	04/11/2004	03/11/2009
Cycle 2	B	2.12	2014	21/02/2014	20/02/2019
Cycle 3	B+	2.53	2019	09/08/2019	08/08/2024
6.Date of Establishment of IQAC	01/12/2004				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	College Development	S.S.V.S.S. Kolhapur	2021-22	2,08,836	
8.Whether composition of IQAC as per latest	Yes				

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	01	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Prepared and implemented academic calendar throughout the year.		
Initiatives taken for internal and external academic and administrative audit.		
Conducted various outreach programmes.		
Timely submission AQAR.		
Added 112 books (including general and reference books) to the central library donated by various stakeholders of worth Rs. 12,008/-		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To renew MoUs with hospitals	MoUs made with Vishwaraj Hospital and Vaishnavi Hospital at Loni Kalbhor
Pursuance of pending medical bills of the employees	Follow up was taken time to time from J.D. office Pune and the amount of Rs. 1,41,117/- paid to Asstt. Prof. M.S.Mahale & Mr. P.G. Talekar respectively.
Purchasing license copy of software & book scanner for library & computer lab	Purchased Kavya Software & book scanner for library & computer lab.
To fill up vacant posts	This issue was conveyed to the parent institute and some of the posts were filled by appointment of Assistant Professors on Clock Hour Basis.
Renovation of college compound wall	Completed the renovation of college compound wall.
To organize health checkup camp for students and faculty members	Health checkup camp was organized on 19th January 2022.
Starting project of organic manure	It has been running successfully since July 2018.
Increasing number of alumni registration	Efforts were taken to increase number of alumni registration and it is also increased.
Finalizing plan of action for the academic year 2022-23	Plan of action was finalized for the academic year 2022-23.
Enrichment of ICT infrastructure and use of ICT in teaching-learning process	Efforts were taken and also being implemented by the faculty members.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Development Committee	27/08/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	29/01/2022

15. Multidisciplinary / interdisciplinary

The main vision of National Education Policy (NEP) is to provide high quality education to develop human resources in our nation as global citizens and it is well undertaken by Savitribai Phule Pune University, Pune. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In view of the NEP, affiliating university is preparing new interdisciplinary centers integrating different disciplines. Academic programmes are being redesigned to include Multidisciplinary/Interdisciplinary courses as electives. All programmes are being designed in such a way that students get maximum flexibility to choose elective courses offered. It can be said that the affiliating University is proactively working towards implementation of the suggestions given in the NEP. The College has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. The university CBCS pattern followed by the college allows certain freedom in the choice of subjects. Full choice implied in the CBCS pattern will be offered to students as per university directives as the college has Arts & Commerce programmes. Currently, affiliating Savitribai Phule Pune University, Pune is in process of revision of its curriculum for students admitted in session academic year onwards, in that provision will be made to offer minor degrees in the fields other than the parent discipline.

16. Academic bank of credits (ABC):

The college follows the Choice Based Credit System of the affiliating university wherein all the UG programmes have creditbased syllabi. The scheme per course is four credits. In near future, we plan to register with Academic Bank of Credits (ABC) through National Academic Depository, Ministry of Education, and Government of India. The College follows a choice-based credit system prescribed by the affiliating University for all of its

programmes.

- Affiliating Savitribai Phule Pune University, Pune is now in the process to pass a resolution related to the ABC in the Academic Council.
- The College will formally register in the ABC portal as soon as the resolution is being approved by the higher academic bodies.
- The College preparedness in the implementation of Academic Bank of Credits depends upon the guidelines of the affiliated University and Higher Education Department of Maharashtra Government.
- For this purpose, a centralized database along with the database of the College is to be established to digitally store the academic credits earned by the students from various courses so that the credits earned by student previously could be forwarded when the student enters into the program again.
- College is trying to enroll our students to online courses through National Scheme like SWAYAM and it is considering for the credits earned against elective courses.
- Revision of curriculum has been started for year 2022. These revisions are applicable for students admitted in the academic year 2022-23 and onwards.
- The college is in the process of developing a system for executing ABC in true spirit.

17.Skill development:

In accordance with the National Policy on Skill Development, the college has been imparting skill based short term courses every year covering substantial number of students. The range of skills imparted is wide and varied from soft skills to ICT skills. English communication skill courses and computer courses are imparted to students of Arts & Commerce streams. Technical and experimental skill-based courses such as Fashion Designing & Weight Lifting, Research methodology and data analysis, Advanced computational accounting using Tally ERP, Soil and Water Analysis, Vermi composting, are conducted. Entrepreneurial activities through workshops are regularly conducted. Short term courses on Personality Development and Human Rights are organized. A course on 'Yoga and meditation' is made compulsory by the affiliation university. The courses are offered through offline and online modes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The stakeholders of the institution make use of three languages Marathi, Hindi and English. Subjects in Arts and Commerce streams are taught in bilingual mode (English and Marathi). However, difficult concepts, theories and practicals are explained in Marathi language. There are three language departments which offer UG (2) and PG (1) programmes in English & Marathi. Degree courses in Arts stream- Economics, History, Geography and Political Science- are taught in bilingual mode. The institution takes special efforts to preserve Indian culture and traditions through various activities such as Traditional Day celebration, Mehndi, Rangoli, dance, singing, celebration of festivals, Marathi Pandharvada (Marathi Fortnight celebrations), Day celebrations, Annual Social Gathering, through which we inculcate Indian culture and values.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has already transformed from the traditional system to Outcome Based Educational system (OBE). The university frames syllabi of all the courses. However, many teachers are involved in the process of updation of university curricula to align with the latest knowledge requirements. The university syllabi mention course outcomes. Programme Outcomes, Programme Specific Outcomes and Course Outcomes are identified and displayed on college website and on notice boards. Pedagogy is designed and used in teaching-learning practices to achieve the learning outcomes. Suitable formative assessment is undertaken to test the achievement levels of students. POs, PSOs and COs are calculated on the basis of direct and indirect methods. Activities (seminars, study tours, workshops, etc.) are designed with specific mention of outcomes.

20.Distance education/online education:

The college runs two centres to provide education through distance mode- Distance Education Centre of Yashwantrao Chavan Maharashtra Open University, Nashik. Many programmes in Arts and Commerce streams are offered to students. Efforts will be made to provide online education in near future. The college has ICT infrastructure to enhance learning experiences. Softwares, websites, Apps, open access online applications for conducting classes and testing are used. Blended learning is adopted by many teachers. The institution makes use of online mode from admissions, administration, and accounting to communication.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	00
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	711
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	355
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	168
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	10
File Description	Documents
Data Template	View File
3.2	16

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	0.85
4.3 Total number of computers on campus for academic purposes	33

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is consistently working for overall development of students. Enough care is taken for systematic implementation of prescribed syllabus. Stream wise time-table is finalized. College prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation. Staff attended workshops on revised curriculum which helped faculty to deliver curriculum effectively. At beginning of each semester, faculty prepares teaching plan of concerned syllabus. College conducts unit tests, home assignments, pre-semester exam etc. Process is fruitful to improve quality of teaching and learning. Students' seminars, group discussions, orals are conducted to develop the presentation skills of students. Extra lectures are arranged for slow learners. Teaching aids and ICT resources are used effectively during activities related to syllabus. Guest lectures of experts in various subjects are arranged. Central library subscribes books, journals, e-journals, magazines and periodicals and maintains curriculum. Completion of syllabus is reported to Principal. For advanced learners, the institute arranges co-curricular and extracurricular activities like Guidance for Competitive Examination, Seminars, Internet, Wi Fi facility, LCD Projectors,

well equipped and spacious computer laboratory are availed by College for ICT based teaching-learning. Field visits are organized for experiential learning especially for the students of commerce stream. IQAC monitors overall teaching and learning process through well-planned and documented process and by collecting students' feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgkcollege.com/img/Data/Report/Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to exam schedule of affiliated University, College adjusts academic calendar for internal examination. Academic calendar 2021-22 has been prepared well in advance. College follows its academic calendar for conducting internal examinations. Continuous internal evaluation of students is made by conducting home assignments, unit tests, open book tests are included in academic calendar. Departments prepare teaching plans keeping in mind the schedule of internal evaluation. Field visit, internship, study tours, industrial visit and project work is mandatory for some of the courses. College follows structured evaluation pattern. Internal evaluation is carried out by organizing seminars, tests, projects, orals, group discussions, unit tests, home assignment, project work, field work etc. For B. A. and B. Com. Part III 30 marks are allotted for the internal evaluation. Question papers are set by concerned subject teachers on syllabus taught. Record of evaluation of tests is maintained at department-level. Marks of internal evaluation are entered online on university portal before given timeline. Each department adheres to planning made by IQAC and Academic Calendar Committee. IQAC takes review of these activities periodically and ensures that they are executed as per schedule. Performance of CIE is communicated to students and parents.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgkcollege.com/img/Data/Report/SGK-Annual.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Vision, mission and core values of College speak these crosscutting issues. Teachers integrate these issues in teaching-learning process. Gender Issues: Reservation policies, constitutional provisions for women are covered in Political Science, Sex ratio, child mortality education, water scarcity, drought, flood, pollution, urbanization and modernization and village surveys are practically exhibited, Gender issues in History, Demographic issues in Economics. Issues of gender equality are best portrayed in poetry, drama and novels of Marathi, Hindi and English Literature. Celebration of International Women's Day Campaign for Save Girl Child in the tune of "Beti Bachav Beti Padhavo" and "Women Meet Feminism," Women Entrepreneurship in Fundamentals of Entrepreneurship Development, Modern Management Practices and imbalance of Sex ratio in population are addressed in curriculum. Various activities related to gender issues have been organized, Internal Complaint Committee for Women of College to create awareness among female students about the rights, provisions, facilities, laws and opportunities available for them. Environment and Sustainability: Environmental Studies is compulsory subject at B. A. II and B. Com. II level and also some environmental issues included in other subjects. Every student has to submit project on

topics related to environmental issues. Tree Plantation. Swacha Bharat Abhiyaan. Human Values: Curriculum helps to inculcate human values which are covered in curriculum of Political Science, Economics, History, Marathi, Hindi, English and B.Com programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://sgkcollege.com/Feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sgkcollege.com/Feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

711

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

231

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admissions are given on first-come-first-serve basis for B. A. I, II & III and B. Com. I, II & III considering the government reservation policy . After the admission, the advanced learners and slow learners are identified by their previous examination results. After categorizing them as advanced and slow learners; they are given counseling, as per their need. Advanced learners are given different assignments as advanced tasks and offered more facilities, services and guidance. Extra teaching classes are organized for the slow learners. Guest lectures are organized to create confidence in both. The advanced learners are provided free accesses to central and departmental library and motivated to participate in co-curricular and extracurricular activities such as elocution, quiz, debating, essay writing etc. The rank holders are felicitated by the College. In addition, advanced learners are motivated to participate in research activities. Even the add-on courses in the College help them to perform better in studies. All departments are recommended for advanced learners' guidance on basis of students' performance in examination of respective subjects and classroom interactions and involvement in the activities.

IQAC recommends the undertaking of the following activities under this scheme:

Organization of library visits

Issuing books from departmental library

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Remedial-Teaching-for-2016-2017.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
711	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the Department of Commerce, a method of experimental learning was used to learn the transaction in the bank by visiting the bank and taking part in the actual bank transaction. The department visited Urja Udyog Samuh (industry) to learn cost accounting system techniques for cost calculations and cost control. It also took initiation for B.Com II students to learn human resource management by visiting & Participating in regular working of Manibhai Desai Credit co-operative society for one day as an experiment in Urali kanchan. Commerce department organizes stall day to learn Entrepreneur & Marketing skills in business. Students are motivated to contribute in the writing for Wall Papers. Group Discussions and Mock interviews are organized for students to enhance their learning experience.

The department of Political science organizing visits to Panchayat Raj to understand its functions, rights and duties. Students from Political Science department also participating in 'Mock Parliament' organized by department.

History department is organizing tours to visit historical and Excavation sites by which students can understand the historical significance of places and the peoples. After visiting a site students are asked to prepare report on their visits. These reports are collected checked and verified by the teachers and kept them in

the department for future references. This kind of activity gives the students an opportunity to observe human history.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sgkcollege.com/DeptBlogs.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whatts App group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of internal assessment is communicated to the students in advance and the students are made aware of the evaluation pattern to ensure strictness and transparency in the internal assessment. C.I.E. system is used for internal assessment of the students. The information about the internal evaluation tests like Unit Tests, Home Assignments, etc. is given by notice in classrooms and displayed on general Notice Board. The answer books of tests after assessment are shown to the students and the answers written are discussed with them. The Management has prepared time-bound programmes for this. The College has to submit periodical reports to the Management. So, the students come to realise their strengths, weaknesses and progress. The teachers guide them to overcome their problems personally instructing them, and thus they are motivated to perform better in the university examinations. The setting of question paper is as per the university examination pattern and the in-house printing of the question papers is done. The visit reports and project works are strictly monitored by the subject teachers. Viva-voce based on practical work is carried out for the evaluation. Formative evaluation is done continuously throughout the period till the student appears for the last examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgkcollege.com/CollegeExam.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism for the grievances is as per the university rules. Students can get it assessed by the other expert and approach of the University or the College authority for re-evaluation. If any student feels that the score given in any paper is not just, can

apply for photocopy of answer-book. The College collects fees from the students for the photocopy of the answer books. The College provides photocopy to the students. This mechanism is time bound that is after the declaration of result student can apply for photocopy within the fifteen days. After receiving photocopy student can apply for revaluation within four days. College is bounded to declare final revaluation result within fifteen days. If such a case is found, it is assessed and the fresh mark list is issued to the student. In case of revaluation, a student can demand for a photocopy of the answer book, and after getting it assessed from the subject teacher, he/she can claim for the revaluation of the answer book. If the increase or decrease in the revaluation of the earlier marks obtained, the revised statement of marks is given. Director of the College Cap deals with the grievances regarding the evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgkcollege.com/CollegeExam.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university frames curriculum for every program that our institution runs beside that every department of our college has defined the program outcomes for each program offered by the college. The curriculum of self-financed certificate course and UGC COC fashion designing course and their program outcomes are designed by the college. Communication Mechanism: The IQAC and the college administration had asked to define their program outcomes and course outcomes to all the departments who conduct regular programs along with specific additional courses. These outcomes were confirmed every departments in their departmental meetings and then it is uploaded to the college website and departmental blogs. These are displayed on each departmental notice board. The students are informed about these outcomes in the induction meeting of the principal. In the departmental alumni meeting, the discussion on these outcomes is made intentionally in the presence of students. Self-designed Programme outcomes The College has started self-designed certificate courses in the last five years. Their program outcomes are also clearly stated and displayed on the college websites. They are also communicated to the students in regular classes. Besides, the respective departments where these

courses are run also make the students aware of these outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sgkcollege.com/img/Data/Report/Program-Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Evaluation of Program-specific outcome is key to assure the quality enhancement process of an institution. The quality assurance cell of the college in its meetings has put up this aspect several times. After long consideration, the IQAC has devised the mechanism for the evaluation of program outcome. The care is taken to make this mechanism transparent, scalable, robust, and objective.

All departments are asked to evaluate students regarding the attainment of program outcomes using the strategy developed. Considering limited number of the enrolled students in the different program, this evaluation should be carried out based on the specific random sampling. HOD's of concern programs is given responsibility to prepare the report of the program outcome as per the Questionnaire devised by the IQAC.

This mechanism was implemented from the academic year 2016-17. All the departments are instructed to choose minimum 10% of students from last year passed students, e.g., if there are 20 students in the last year of B. A. in English in 2016-17, the department should select minimum 10%, i.e., two students out of 20 students. Departments were asked to evaluate the attainment of program outcomes after the declaration of the result of the university examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sgkcollege.com/img/Data/Report/Attainment-of-Program-Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

201

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://onlineresults.unipune.ac.in/Result/Dashboard/Default

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sgkcollege.com/NAAC.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The College Research Committee plays pro-active role in creating an ecosystem for innovations in research.

2. The College has taken an initiative to establish Research Committee to boost the research and motivate the prospective researchers to undertake research in their fields of interest.

3. In the Committee, the teachers and students are guided to submit research proposals, to prepare research papers and to avail grants for research projects (MRPs).

4. The College takes initiatives to organize various activities to promote research culture in the students and teachers of the College.

5. The College supports the faculty to submit the proposals for MRPs to seek grants from the funding agencies like the UGC and publish and present research articles/papers at international, national levels.

6. The College promotes research culture by providing the incentives to teachers who attend the seminar and conference and present the research papers in seminar and conference. 05 staff members have been provided financial support to attend and present papers in workshops, seminars, conferences and training programs at state, national and international level.

7. The concerned faculty is motivated to undertake research by granting study leaves to attend research activities like seminars, conferences, workshops, etc.

8. Though we are trying to establish incubation center in future still we are running certain under different committees such as Competitive examination, carrier counselling and guidance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sgkcollege.com/placement-and-entrepreneurship-guidance-cell.aspx

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has organized extension activities for neighborhood community, holistic development, and sensitization of students to social activities. The institute has NSS committee which organizes various events to implement this things. During year 2021-22 college organized following programs,

1. NSS organized Youth Health mission campaign and vaccination to make student aware about the social issues.
2. International Yoga Day
3. Health Checkup camp
4. College organizes AIDS awareness rally every year to remove the taboo from young minds.
5. Demonstration of Yoga and lecture
6. Tree plantation

Through all this activities we tend to improve humanity, leadership quality, secularism, kindness toward the marginal community, tolerance power among the student. The most important thing is to make them better human being.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/blog-archive.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has provided adequate physical and academic facilities

College is well equipped with physical and technology enabled infrastructure

College has campus area of 5 Acre 3 R and built up area is 4354 sq. Foot.

Main building of College consists of Administrative Office, Library, Study Room, administrative office, well-furnished cabin of Principal, 05 departments with separate cabins, cultural room, ladies common rooms, 4 ICT enabled class rooms with spacious seating arrangements and electric fans, staffroom, IQAC room, Computer lab, Exam Dept., Competitive Examinations, NSS Room and playground to support academic and non-academic activities.

Common LCD projectors with 100 MBPS BSNL Optical Fiber Cable internet connectivity, fans, LED bulbs, tube lights etc.

Filtered drinking water facility is available.

For security and safety, College has fixed up 16 CCTV cameras. Central Library of College has a spacious room with 4354 sq. feet. College library contains 4620 textbooks, 3638 reference books, 25 National and International Journals

Library has network resource facility, there are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services etc.

College has its own website, Auditing, Admission software and Exam, Scholarships software of University and Govt.

College has separate toilet facility for girls and boys students and staff. Principal Cabin has its own toilet.

There is parking facility for two and four wheelers.

Separate space for gymkhana with all facility

Detail about ICT:

Computers 38 Laptops 02 LCD Projectors 6 Printers 5, with Scanners
03 Xerox Machines 01 Digital Camera 01T.V01 CCTV 16, Bio-metric
Machine01,Battery back-up System, Refrigerator 01.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/Default.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- To promote sports and games, College provides most of infrastructural facilities and indoor games such as Carom, Chess, and Yoga etc.
- Gymkhana is equipped with all infrastructural facilities necessary for indoor and outdoor games.
- We have plenty of space available on playground for volleyball, Kho-kho, Kabaddi, and various athletic events.
- Indoor space is used for playing indoor games such as Chess and Carom, etc.
- Our Sports unit have track record of participation and winning matches at Zonal, Inter zonal, levels.
- Many of our students have represented in university teams at different levels.
- College provides facilities for sportsmen and players by providing various facilities.

It has following facilities:

1. Bench press exercise-I
2. Bench press exercise-III
3. Chin-up exercise
4. Thigh exercise
5. Shoulder exercise
6. Hip exercise
7. Shoulder press exercise

8. Knee exercise

9. Double bar exercise

10. Push up exercise

11. Pulley Exercise

12. Standing Pulley exercise

Indoor Games:

1. Chess 2) Carom Gymkhana Equipment, such as Single Bar, Double bar,
 - College has essentially equipped Cultural Cell for students who have genuine interest in artistic activities.
 - Students prepare and practice during competitions. Students have participated in cultural events like Street Play, Elocution, One Act Play, Debating, Spot Photography,
 - Essay Writing, Sketching, Group Songs, Vocal and Classical Singing, etc.

Cultural hall are used for Annual Prize Distribution Program, Cultural competitions and or functions as Students participate in cultural and sports events at University,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgkcollege.com/DeptPhysical.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/College.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

84,570

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. BSNL is available for users in college internet (Local Server) five computers are made available in the Library.

2. Resource available through N-LIST - INFLIBNET in the Library

3. Separate web page available on College Website - <https://sgkcollege.com/LibraryFacility.html>

4. In house / remote access to - available through N-LIST INFLIBNET - E-Publication

5. Total number of computer - 01

6. Total number of Printer - 01

7. Internet bandwidth / speed -100 /mbps Library: we are provided all dept. subject books, e-books, generals, magazine, and research paper. The bibliographic information about the collection is made available through library system. We are access e-books and e-journals through these computers.

- Central library of College was established in 1984, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and services.
- Study room is available for students during 8.30 am. To 4.00 pm.
- Library has total 12700 text and reference books, 17 Journals, and 3 newspaper

Library is having active membership of INFLIBNET N-LIST consortia and provides 6000 + e-journals and 320000+ e-books on various subjects having user ID and Password based facility for faculty and students. Electronic Resource Management package for e-journals available through NLIST INFLIBNET.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sgkcollege.com/LibraryFacility.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,00,820

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0.2622

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi Facilities: The College have Wi-Fi facilities. College uses routers of BSNL Optical Fiber Cable with 4G Wi-Fi speed on campus. It is used in office library and college computer. Internet

Facility: The College has one lines of BSNL Optical Fiber Cable internet connection having the speed of 100 mbps and each computer is connected with the internet connection. Almost all computers are connected to internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/img/Data/Report/CCTV%20Facility.pdf

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.85

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For ICT facility maintenance and up-gradation, College appoints the technical staffs. It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds. General measures for optimum utilization

1. Departments and office staff takes care of facilities provided to them.

2. Instructions are displayed for the proper use infrastructure facilities.

3. The technical staff looks after ICT facilities. For major problems, the College has AMC with local service provider.

4. The support staff having technical and mechanical skills looks after day to day maintenance of infrastructure.

5. Students carefully use major instruments under the supervision of the teaching or non-teaching faculty.

6. Fire extinguishers are placed at appropriate places and they are replaced periodically. The demos regarding its use are given to staff and students for its prompt use.

7. For library books and office, document preservation, periodic paste control is carried out.

8. Electric fittings and wiring are periodically monitored by external experts for replacements and repairing.

9. For maintaining aesthetic value of campus proper landscaping of available free land is carried out by extensive potting practice.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sgkcollege.com/img/Data/Report/Policy-for-Maintenance-and-Utilization-of-Physical-Academic-and-Support-service-facilities-converted.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://sgkcollege.com/img/Data/Report/Extension-Activities.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council for every academic year up to the academic year 2017-18. The selection of the student as a member in this regard is done as per provisions of sections 40 (2) (b) Maharashtra University Act 1994 The activities and functions of the council are monitoring various academic and socio-cultural events, discipline maintenance facilitator, coordination of co-curricular, extracurricular and annual activities, raising fund for social welfare role as volunteers in conference workshop sports etc. There was the development of leadership qualities, confidence sense of responsibility and active healthy dialogues are seen after the fruitful initiative. In 2018-19 again the university circulated students' council election and necessary preparation were made in the college but due to technical issues at university and government level, by the letter Savitribai Phule Pune University, Pune, dated 14/08/2019. The University canceled the election and plan to implement it in the next academic year. Till now the institution is awaiting for the circular from the respective university.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Students-Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an alumni association with the name of 'Samajbhushan Ganpatrao Kalbhor Alumni Association Loni Kalbhor.' Its meeting is held every year. During the meeting, various activities for the development of the institution are discussed and decisions are taken according to the implementation of the activities. Alumni provide financial as well as material support to the activities required for the educational development of the institution. Alumni who have done remarkable work in various political, social, and administrative fields are duly honored by the institution. The main objective of the association is to bring all alumni together and encourage them to contribute to the institution. Most importantly to rejuvenate the love for the institution.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to become known as a premier institute disseminating knowledge and skills and inculcating human values at its core for the endless benefit of the global society.

1. Dissemination of education amongst the people from rural and semi-urban population.
2. Augmentation of the knowledge-generating capacity and skills of the students suited to the need of globalization.
3. Advancement of research attitude and scientific temperament among the youths to develop intellectual society.
4. Empowerment of Women by conducting capacity nurturing program.
5. To Bring environmental awareness for sustainable development.
6. Increasing the use of information and communication technology to cope up with rapid digitalization.
 - The institute's mission is to give quality education to socially and economically backward classes addresses the social needs, access, equity, and quality.
 - The institute's constant support and encouragement to the activities of Support Services and cultural Committee Should

result into providing a variety of chances to the students with the opportunity to achieve excellence in the fields..

- Representation of the girl students and women employees is given in every aspect of governance to maintain gender equality.
- The financial transactions are made strictly according to the accounts code..

File Description	Documents
Paste link for additional information	https://sgkcollege.com/VisionMissionPolicy.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is best examples of decentralization and participative management and from its establishment adopted policy of it for smooth conduct of management.
2. College follows its footprint in its academic and administrative tasks through various committees and practices for decentralization and participative management in governance.
3. Important policy-making decisions are taken by committees.
4. College is sensitized to latest managerial concepts like strategic planning, teamwork, decision-making and effective implementation.
5. Events and programs in College are organized with involvement, cooperation and participation of all stakeholders.
6. Principal with support of Heads of Departments and various committees participate in decision-making which creates environment of organizational democracy.
7. Administrative powers and responsibilities are distributed to faculties on basis of experience, competence, commitment and aptitude to meet institutional objectives.

For organization of special events like seminars, conferences, workshops, etc. separate committee supported by sub-committees are formed for successful

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Managment.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Perspective plan document is an important component of College strategy for development and deployment process.
2. College has prepared Perspective/Strategic plan 2018-19 to 2023-24 for Academic, Infrastructure and Extension activities setting benchmarks for future achievements.
3. Quality policy is reviewed through Principal's visit and meetings with departments. Academic and Administrative Audit by parent institute also helps in achieving its objectives.
4. IQAC has reviewed and revised quality policy with help of teaching, non-teaching staff, students, alumni and stakeholders of College.
5. College implemented strategic plans successfully out of that promoting research climate and faculty development is one.
6. Measures have been taken to inculcate quality policy as below:
7. Principal motivates faculty to organize National and State level seminars and conferences and to participate and present research work and he guides Librarian to enrich library.
8. For faculty development - College provides various programs for up-gradation of faculty.
9. Management and Principal encourage faculty members to involve in research. Principal and IQAC cell motivate faculty to attend refresher and orientation courses.

College has successfully implemented a strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Perspective%20Plan-converted.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Maharashtra Govt., which has the responsibility to take care of all the colleges in the state of Maharashtra. However, the administration of Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni Kalbhor is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through teaching and non-teaching staff. Heads of Departments the Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities - The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examination, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of the administration of the college conducts process of appointment and service rules effectively.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Link to Organogram of the institution webpage	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Arts and Commerce streams in this institution, The Government of Maharashtra. offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) leave. Provident fund for the employees of the college. Casual leave of 15 days for the employees. The institution also provides facility of credit union where teaching and non-teaching staff can take debt for their need. Under Savitribai Phule Pune University, Pune, teaching and non-teaching staff get benefit of Life Insurance policies.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weight age for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Financial audit of the accounts is an important process and is strictly followed by Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni Kalbhor. The college undergoes an Internal Audit by the parent institute, i.e. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur and external audit conducted by higher education department and AG office. They verify and confirm all finance related documents. Report of audit is submitted to higher education department and AG office. In case of any query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,08,836

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being

discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System. Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under different heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Code%20of%20Account-converted.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC are as under: All the faculty members are encouraged and supported to participate in Workshops and Webinars related to the teaching-learning process and research. Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund and the affiliated university does not charge any examination fee to the orphans and disabled students. The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships. The institution also provides platform for the students to participate in Intra-College and Inter -College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Consumtancy%20Policy-converted.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activates of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students' feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Consultancy%20Policy-converted.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sgkcollege.com/img/Data/Report/audit%20report21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is very keen regarding safety and security of the girl students and women faculties.

College offers admission to needy and economically weaker students.

College has discipline committee for continuous monitoring of the security on campus.

Complaints related to violation of disciplines are reported to

concerned staff and placed before Principal and discipline committee members.

College campus is fully covered with sufficient light.

College has Internal Complaints Committee to take necessary action on sensitive issues of girl students. Internal Complaints Committee is set up as per guidelines.

Entire campus is covered under CCTV cameras. Footage of CCTV recording is often seen and necessary actions are taken, if any suspicious activity is observed.

Discipline Committee has been assigned campus supervision to maintain discipline. College has adopted mentor-mentee scheme to solve individual problems of students.

College organizes lectures of eminent personalities to create legal awareness, health and hygiene among the students.

College has a separate ladies room for girl students. Women Empowerment Cell of College organizes activities associated with counseling of students. Staff members motivate the students to improve their overall personality by participating in various activities and inspire weaker section students to come to main stream of society.

College provide equal opportunity to every students.

All Committees actively work together for making campus secure and safe. I-card are compulsory for students.

Women Empowerment Cell organizes activities associated with counseling.

Whenever necessary the girls get counseling from women faculty such as personality development.

File Description	Documents
Annual gender sensitization action plan	https://sgkcollege.com/img/Data/Report/Perspective%20Plan-converted.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sgkcollege.com/img/Data/Report/CCTV%20Facility.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the ground. The decomposing waste collected from the college is given to the neighboring farmers. Farmers make compost from that decomposing waste and these fertilizers help in increasing agricultural production. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. **Liquid waste Management:** The College has its own drainage system to decompose the liquid waste of college. The college has ensured that there is low percent leakage of waste water. In case if water tanks overflowed the waste water is used to water the plants in the college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **A. Any 4 or all of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has taken efforts and initiatives to provide inclusive

environment to maintain or inculcate tolerance and harmony among students towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

College does not have biased approach towards its stakeholders on basis of communal background.

It follows all rules and regulations issued by Govt. and University regarding reservation policy time to time.

'Traditional Day' is organized to make students aware of different cultures, values and traditions. Such programs motivate students to think positively over national issue of religion and caste.

It also helps them to build their own personality by putting such idols before them.

College regularly organizes different activities and by arranging experts lectures for inculcating values of tolerance, harmony towards cultural diversities which have positive impact on society's cultural and communal thoughts.

For linguistic harmony, Hindi samaroh on 30th March 2022 and 'Marathi Raj Bhasha Divas' on 28/02/2022 are celebrated to respect different languages.

Central Library organizes book exhibition every year and same is open to stakeholders.

College always takes initiative in organizing cultural programme every year through which platform is being made available to students for inbuilt art of performance.

This is honest effort to make them aware about Indian cultural diversity.

Students participate in youth festival, One-act play etc.

College motivates students to participate in community programmes like Seven Day Special Camping Programme of NSS. College celebrate Indian constitution day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College is role model of best governance and democracy.

Students, employees, citizens of vicinity respect College for its contribution to social development. College is recognized in vicinity as a 'Center of Social Transformation'.

Motto of the Sanstha is 'Education for Knowledge, Science and Refined Culture'. Preamble of constitution is displayed at entrance.

Fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are clearly displayed in campus.

College arranges number of programmes covering freedom of expression through which students can get courage to express.

Code of Conduct for students and teachers are implemented to maintain uniformity and equality. College run NSS unit.

To teach moral values and responsibilities as NSS organizes seven day special camping program through which they can understand social problems in better way. They help villagers to uplift their living, cleanliness of village.

Lectures on moral ethics and social issues like superstitions eradication, awareness about plantation, constitution of India, law, save baby girl, save water etc., are organized.

This live experience helps students' to understand their duties towards society. College has taken initiative with students to help people affected by extreme flood in vicinity.

College takes an initiative in tree plantation in nearby villages, organizes health check-up, blood donation, livestock check-up and eye check-up camps in campus and in adopted village.

All this indicates awareness about constitutional obligations, social duties and responsibilities.

College creates awareness among students and society regarding registration as voters and provides facility for voters' registration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Any other relevant information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for festivals and cultural diversity.

Affiliated university and our parent institution publish and

circulate list of national and international commemorative days, events and festivals.

College helps students to relate with cultural heritage and connect with their roots, by inculcating importance of protection, preservation and propagation of Indian culture.

College participates in National Flagship Programmes promoted by Govt. National, International Days are celebrated with great enthusiasm.

College pays tribute to national heroes on Birth and death anniversaries.

College organizes activities on days of national importance to recall contribution of our leaders in building moral and ethical values.

Aims and objectives of celebration are to create motivation and attachment about national personalities and to inculcate significance of national importance and patriotism.

To inculcate principles and philosophy of great Indian thinkers, social reformers and national heroes, College pays tribute and recalls their contribution on birth and death anniversaries.

College organizes lectures of eminent personalities on such occasions to make students aware about their thoughts and contribution for national development.

Event is followed either by lecture, rally or competitions like elocution, singing, wallpaper, and rangoli etc. on these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I: Nation Building by Empowering Women

The present educational system and its curriculum are found to be impractical and at some extent. The college embarked on enhancing the global skills to enable the students by acquiring the employable entrepreneurial skills. The skills in Fashion Designing help them to encounter the barriers in familial and communal problems.

The discipline committee intentionally keeps the watch in the vulnerable places. The surveillance systems with a set of 16 CCTV cameras are installed. The training-sessions of the self-defense are organized. The internal complaint committee looks after the grievances of girl students.

II: Lecture series as Awakening Social Commitment

Through this scheme the College has been organizing Extension Education Lecture Series since the academic year 2013-14 in collaboration with BCUD, SPPU. The Organizing Committee incorporates the experts. They deliver lectures on various subjects like educational, social, political, historical etc.

Dr. Bapuji Salunkhe, who worked with the missionary zeal, determined the motto. It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the sanstha states that all great saints of the world are the incarnation of good and god.

File Description	Documents
Best practices in the Institutional website	https://sgkcollege.com/img/Data/Report/Describe-at-least-two-institutional-best-practices.pdf
Any other relevant information	https://sgkcollege.com/img/Data/Report/Describe-at-least-two-institutional-best-practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

'NIRMAL WARI ABHIYAN' IN TUNE WITH SWACHCHA BHARAT ABHIYAN

There are various views on the origins of the Wari. Devotees of Vitthal were holding pilgrimages. The Wari is generally regarded to exist for more than 800 years. The pilgrims known as "warkaris" starts the main pilgrimage from Dehu in Pune district on foot, carrying the palanquin of Saint Tukaram, as Sant Tukaram's Palkhi procession. It starts from Dehu & reaches Pandharpur via Akurdi, Loni Kalbhor, Yavat, Varvand, Baramati, Indapur, Akluj & Wakhri respectively.

Ganpatrao Kalbhor was one of those warkaris who influenced by philosophy of Sant Gadge Baba. With the help of all warkaris he spread the message of warkari sector. Afterwards the warkaris insisted to take halt of Sant Tukaram Palkhi at Loni Kalbhor.

On the day of departure of palkhi procession the college volunteers cooperate the police department for the safe and secure procession. All the volunteers' accompany the procession up to the destination of palkhi procession up to Pandharpur, During this procession all the volunteers narrate the warkaris about the Policy Swaccha Bharat Abhiyan Tree Plantation, plastic free procession etc. The college volunteers make the proper arrangement of the mobile toilets provided by Seva Sahayog Foundation, Pune.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College is consistently working for overall development of students. Enough care is taken for systematic implementation of prescribed syllabus. Stream wise time-table is finalized. College prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation. Staff attended workshops on revised curriculum which helped faculty to deliver curriculum effectively. At beginning of each semester, faculty prepares teaching plan of concerned syllabus. College conducts unit tests, home assignments, pre-semester exam etc. Process is fruitful to improve quality of teaching and learning. Students' seminars, group discussions, orals are conducted to develop the presentation skills of students. Extra lectures are arranged for slow learners. Teaching aids and ICT resources are used effectively during activities related to syllabus. Guest lectures of experts in various subjects are arranged. Central library subscribes books, journals, e-journals, magazines and periodicals and maintains curriculum. Completion of syllabus is reported to Principal. For advanced learners, the institute arranges co-curricular and extracurricular activities like Guidance for Competitive Examination, Seminars, Internet, Wi Fi facility, LCD Projectors, well equipped and spacious computer laboratory are availed by College for ICT based teaching-learning. Field visits are organized for experiential learning especially for the students of commerce stream. IQAC monitors overall teaching and learning process through well-planned and documented process and by collecting students' feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgkcollege.com/img/Data/Report/Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to exam schedule of affiliated University, College adjusts academic calendar for internal examination. Academic calendar 2021-22 has been prepared well in advance. College follows its academic calendar for conducting internal examinations. Continuous internal evaluation of students is made by conducting home assignments, unit tests, open book tests are included in academic calendar. Departments prepare teaching plans keeping in mind the schedule of internal evaluation. Field visit, internship, study tours, industrial visit and project work is mandatory for some of the courses. College follows structured evaluation pattern. Internal evaluation is carried out by organizing seminars, tests, projects, orals, group discussions, unit tests, home assignment, project work, field work etc. For B. A. and B. Com. Part III 30 marks are allotted for the internal evaluation. Question papers are set by concerned subject teachers on syllabus taught. Record of evaluation of tests is maintained at department-level. Marks of internal evaluation are entered online on university portal before given timeline. Each department adheres to planning made by IQAC and Academic Calendar Committee. IQAC takes review of these activities periodically and ensures that they are executed as per schedule. Performance of CIE is communicated to students and parents.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sgkcollege.com/img/Data/Report/SGK-Annual.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Vision, mission and core values of College speak these crosscutting issues. Teachers integrate these issues in teaching-learning process. Gender Issues: Reservation policies, constitutional provisions for women are covered in Political Science, Sex ratio, child mortality education, water scarcity, drought, flood, pollution, urbanization and modernization and village surveys are practically exhibited, Gender issues in History, Demographic issues in Economics. Issues of gender equality are best portrayed in poetry, drama and novels of Marathi, Hindi and English Literature. Celebration of International Women's Day Campaign for Save Girl Child in the tune of "Beti Bachav Beti Padhavo" and "Women Meet Feminism," Women Entrepreneurship in Fundamentals of Entrepreneurship Development, Modern Management Practices and imbalance of Sex ratio in population are addressed in curriculum. Various activities related to gender issues have been organized, Internal Complaint Committee for Women of College to create awareness among female students about the rights, provisions, facilities, laws and opportunities available for them. Environment and Sustainability: Environmental Studies is compulsory subject at B. A. II and B. Com. II level and also some environmental issues included in other subjects. Every student has to submit project on topics related to environmental issues. Tree Plantation. Swacha Bharat Abhiyaan. Human Values: Curriculum helps to inculcate human values which are covered in curriculum of Political Science, Economics, History, Marathi, Hindi, English and B.Com programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://sgkcollege.com/Feedback.html
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sgkcollege.com/Feedback.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

711

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

231

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admissions are given on first-come-first-serve basis for B. A. I, II & III and B. Com. I, II & III considering the government reservation policy . After the admission, the advanced learners and slow learners are identified by their previous examination results. After categorizing them as advanced and slow learners; they are given counseling, as per their need. Advanced learners are given different assignments as advanced tasks and offered more facilities, services and guidance. Extra teaching classes are organized for the slow learners. Guest lectures are organized to create confidence in both. The advanced learners are provided free accesses to central and departmental library and motivated to participate in co-curricular and extracurricular activities such as elocution, quiz, debating, essay writing etc. The rank holders are felicitated by the College. In addition, advanced learners are motivated to participate in research activities. Even the add-on courses in the College help them to perform better in studies. All departments are recommended for advanced learners' guidance on basis of students' performance in examination of respective subjects and classroom interactions and involvement in the activities.

IQAC recommends the undertaking of the following activities under this scheme:

Organization of library visits

Issuing books from departmental library

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Remedial-Teaching-for-2016-2017.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
711	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the Department of Commerce, a method of experimental learning was used to learn the transaction in the bank by visiting the bank and taking part in the actual bank transaction. The department visited Urja Udyog Samuh (industry) to learn cost accounting system techniques for cost calculations and cost control. It also took initiation for B.Com II students to learn human resource management by visiting & Participating in regular working of Manibhai Desai Credit co-operative society for one day as an experiment in Urali kanchan. Commerce department organizes stall day to learn Entrepreneur & Marketing skills in business. Students are motivated to contribute in the writing for Wall Papers. Group Discussions and Mock interviews are organized for students to enhance their learning experience.

The department of Political science organizing visits to Panchayat Raj to understand its functions, rights and duties. Students from Political Science department also participating in 'Mock Parliament' organized by department.

History department is organizing tours to visit historical and Excavation sites by which students can understand the historical significance of places and the peoples. After visiting a site students are asked to prepare report on their visits. These reports are collected checked and verified by the teachers and

kept them in the department for future references. This kind of activity gives the students an opportunity to observe human history.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://www.sgkcollege.com/DeptBlogs.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to improve the teaching and learning process. Different softwares available online is integrated with teacher's explanation and students are encouraged to learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, Whatts App group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Syllabus and study materials are also made available on the college website and the website of the affiliating university. Student attendance, feedback are also received online from the students and faculty members.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

10

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of internal assessment is communicated to the students in advance and the students are made aware of the evaluation pattern to ensure strictness and transparency in the internal assessment. C.I.E. system is used for internal assessment of the students. The information about the internal evaluation tests like Unit Tests, Home Assignments, etc. is given by notice in classrooms and displayed on general Notice Board. The answer books of tests after assessment are shown to the students and the answers written are discussed with them. The Management has prepared time-bound programmes for this. The College has to submit periodical reports to the Management. So, the students come to realise their strengths, weaknesses and progress. The teacher guides them to overcome their problems personally instructing them, and thus they are motivated to perform better in the university examinations. The setting of question paper is as per the university examination pattern and the in-house printing of the question papers is done. The visit reports and project works are strictly monitored by the subject teachers. Viva-voce based on practical work is carried out for the evaluation. Formative evaluation is done continuously throughout the period till the student appears for the last examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgkcollege.com/CollegeExam.html

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism for the grievances is as per the university rules. Students can get it assessed by the other expert and approach of the University or the College authority for re-evaluation. If any student feels that the score given in any paper is not just, can apply for photocopy of answer-book. The College collects fees from the students for the photocopy of the answer books. The College provides photocopy to the students. This mechanism is time bound that is after the declaration of result student can apply for photocopy within the fifteen days. After receiving photocopy student can apply for revaluation within four days. College is bounded to declare final revaluation result within fifteen days. If such a case is found, it is assessed and the fresh mark list is issued to the student. In case of revaluation, a student can demand for a photocopy of the answer book, and after getting it assessed from the subject teacher, he/she can claim for the revaluation of the answer book. If the increase or decrease in the revaluation of the earlier marks obtained, the revised statement of marks is given. Director of the College Cap deals with the grievances regarding the evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://sgkcollege.com/CollegeExam.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The university frames curriculum for every program that our institution runs beside that every department of our college has defined the program outcomes for each program offered by the college. The curriculum of self-financed certificate course and UGC COC fashion designing course and their program outcomes are designed by the college. Communication Mechanism: The IQAC and the college administration had asked to define their program outcomes and course outcomes to all the departments who conduct regular programs along with specific additional courses. These outcomes were confirmed every departments in their departmental meetings and then it is uploaded to the college website and departmental blogs. These are displayed on each departmental notice board. The students are informed about these outcomes in the induction meeting of the principal. In the departmental alumni meeting, the discussion on these outcomes is made

intentionally in the presence of students. Self-designed Programme outcomes The College has started self-designed certificate courses in the last five years. Their program outcomes are also clearly stated and displayed on the college websites. They are also communicated to the students in regular classes. Besides, the respective departments where these courses are run also make the students aware of these outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://sgkcollege.com/img/Data/Report/Program-Outcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Evaluation of Program-specific outcome is key to assure the quality enhancement process of an institution. The quality assurance cell of the college in its meetings has put up this aspect several times. After long consideration, the IQAC has devised the mechanism for the evaluation of program outcome. The care is taken to make this mechanism transparent, scalable, robust, and objective.

All departments are asked to evaluate students regarding the attainment of program outcomes using the strategy developed. Considering limited number of the enrolled students in the different program, this evaluation should be carried out based on the specific random sampling. HOD's of concern programs is given responsibility to prepare the report of the program outcome as per the Questionnaire devised by the IQAC.

This mechanism was implemented from the academic year 2016-17. All the departments are instructed to choose minimum 10% of students from last year passed students, e.g., if there are 20 students in the last year of B. A. in English in 2016-17, the department should select minimum 10%, i.e., two students out of 20 students. Departments were asked to evaluate the attainment of program outcomes after the declaration of the result of the university examination.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sgkcollege.com/img/Data/Report/Attachment-of-Program-Outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

201

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://onlineresults.unipune.ac.in/Result/Dashboard/Default

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sgkcollege.com/NAAC.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The College Research Committee plays pro-active role in creating an ecosystem for innovations in research.

2. The College has taken an initiative to establish Research Committee to boost the research and motivate the prospective researchers to undertake research in their fields of interest.

3. In the Committee, the teachers and students are guided to submit research proposals, to prepare research papers and to avail grants for research projects (MRPs).

4. The College takes initiatives to organize various activities to promote research culture in the students and teachers of the College.

5. The College supports the faculty to submit the proposals for MRPs to seek grants from the funding agencies like the UGC and publish and present research articles/papers at international, national levels.

6. The College promotes research culture by providing the incentives to teachers who attend the seminar and conference and present the research papers in seminar and conference. 05 staff members have been provided financial support to attend and present papers in workshops, seminars, conferences and training programs at state, national and international level.

7. The concerned faculty is motivated to undertake research by granting study leaves to attend research activities like seminars, conferences, workshops, etc.

8. Though we are trying to establish incubation center in future still we are running certain under different committees such as Competitive examination, carrier counselling and guidance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sgkcollege.com/placement-and-entrepreneurship-guidance-cell.aspx

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute has organized extension activities for neighborhood community, holistic development, and sensitization of students to social activities. The institute has NSS committee which organizes various events to implement this things. During year 2021-22 college organized following programs,

1. NSS organized Youth Health mission campaign and vaccination to make student aware about the social issues.
2. International Yoga Day
3. Health Checkup camp
4. College organizes AIDS awareness rally every year to remove the taboo from young minds.
5. Demonstration of Yoga and lecture
6. Tree plantation

Through all this activities we tend to improve humanity, leadership quality, secularism, kindness toward the marginal community, tolerance power among the student. The most important thing is to make them better human being.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/blog-archive.html
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has provided adequate physical and academic facilities

College is well equipped with physical and technology enabled infrastructure

College has campus area of 5 Acre 3 R and built up area is 4354 sq. Foot.

Main building of College consists of Administrative Office, Library, Study Room, administrative office, well-furnished cabin of Principal, 05 departments with separate cabins, cultural room, ladies common rooms, 4 ICT enabled class rooms with spacious seating arrangements and electric fans, staffroom, IQAC room, Computer lab, Exam Dept., Competitive Examinations, NSS Room and playground to support academic and non-academic activities.

Common LCD projectors with 100 MBPS BSNL Optical Fiber Cable internet connectivity, fans, LED bulbs, tube lights etc.

Filtered drinking water facility is available.

For security and safety, College has fixed up 16 CCTV cameras. Central Library of College has a spacious room with 4354 sq. feet. College library contains 4620 textbooks, 3638 reference books, 25 National and International Journals

Library has network resource facility, there are various sections in library viz. new arrival section, periodicals, circulation, photocopying, referral services etc.

College has its own website, Auditing, Admission software and Exam, Scholarships software of University and Govt.

College has separate toilet facility for girls and boys students and staff. Principal Cabin has its own toilet.

There is parking facility for two and four wheelers.

Separate space for gymkhana with all facility

Detail about ICT:

Computers 38 Laptops 02 LCD Projectors 6 Printers 5, with Scanners 03 Xerox Machines 01 Digital Camera 01T.V01 CCTV 16, Bio-metric Machine01,Battery back-up System, Refrigerator 01.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/Default.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- To promote sports and games, College provides most of infrastructural facilities and indoor games such as Carom, Chess, and Yoga etc.
- Gymkhana is equipped with all infrastructural facilities necessary for indoor and outdoor games.
- We have plenty of space available on playground for volleyball, Kho-kho, Kabaddi, and various athletic events.
- Indoor space is used for playing indoor games such as Chess and Carom, etc.
- Our Sports unit have track record of participation and winning matches at Zonal, Inter zonal, levels.
- Many of our students have represented in university teams at different levels.
- College provides facilities for sportsmen and players by providing various facilities.

It has following facilities:

1. Bench press exercise-I

2. Bench press exercise-III
3. Chin-up exercise
4. Thigh exercise
5. Shoulder exercise
6. Hip exercise
7. Shoulder press exercise
8. Knee exercise
9. Double bar exercise
10. Push up exercise
11. Pulley Exercise
12. Standing Pulley exercise

Indoor Games:

1. Chess 2) Carom Gymkhana Equipment, such as Single Bar, Double bar,

- College has essentially equipped Cultural Cell for students who have genuine interest in artistic activities.
- Students prepare and practice during competitions. Students have participated in cultural events like Street Play, Elocution, One Act Play, Debating, Spot Photography,
- Essay Writing, Sketching, Group Songs, Vocal and Classical Singing, etc.

Cultural hall are used for Annual Prize Distribution Program, Cultural competitions and or functions as Students participate in cultural and sports events at University,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgkcollege.com/DeptPhysical.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/College.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

84,570

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

1. BSNL is available for users in college internet (Local Server) five computers are made available in the Library.
2. Resource available through N-LIST - INFLIBNET in the Library
3. Separate web page available on College Website - <https://sgkcollege.com/LibraryFacility.html>
4. In house / remote access to - available through N-LIST

INFLIBNET - E-Publication

5. Total number of computer - 01

6. Total number of Printer - 01

7. Internet bandwidth / speed -100 /mbps Library: we are provided all dept. subject books, e-books, general, magazine, and research paper. The bibliographic information about the collection is made available through library system. We are access e-books and e-journals through these computers.

- Central library of College was established in 1984, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and services.
- Study room is available for students during 8.30 am. To 4.00 pm.
- Library has total 12700 text and reference books, 17 Journals, and 3 newspaper

Library is having active membership of INFLIBNET N-LIST consortia and provides 6000 + e-journals and 320000+ e-books on various subjects having user ID and Password based facility for faculty and students. Electronic Resource Management package for e-journals available through NLIST INFLIBNET.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sgkcollege.com/LibraryFacility.htm <u>1</u>

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,00,820

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0.2622

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi Facilities: The College have Wi-Fi facilities. College uses routers of BSNL Optical Fiber Cable with 4G Wi-Fi speed on campus. It is used in office library and college computer.
Internet Facility: The College has one lines of BSNL Optical Fiber Cable internet connection having the speed of 100 mbps and

each computer is connected with the internet connection. Almost all computers are connected to internet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sgkcollege.com/img/Data/Report/CCTV%20Facility.pdf

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.85

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For ICT facility maintenance and up-gradation, College appoints the technical staffs. It is the policy of the parent institute to recruit the support staff having mechanical and technical skills of certain kinds. General measures for optimum utilization

1. Departments and office staff takes care of facilities provided to them.
2. Instructions are displayed for the proper use infrastructure facilities.
3. The technical staff looks after ICT facilities. For major problems, the College has AMC with local service provider.
4. The support staff having technical and mechanical skills looks after day to day maintenance of infrastructure.
5. Students carefully use major instruments under the supervision of the teaching or non-teaching faculty.
6. Fire extinguishers are placed at appropriate places and they are replaced periodically. The demos regarding its use are given to staff and students for its prompt use.
7. For library books and office, document preservation, periodic paste control is carried out.
8. Electric fittings and wiring are periodically monitored by external experts for replacements and repairing.
9. For maintaining aesthetic value of campus proper landscaping of available free land is carried out by extensive potting practice.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.sgkcollege.com/img/Data/Report/Policy-for-Maintenance-and-Utilization-of-Physical-Academic-and-Support-service-facilities-converted.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

16

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
---	--------------------------

File Description	Documents
Link to Institutional website	https://sgkcollege.com/img/Data/Report/Extension-Activities.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	A. All of the above
--	----------------------------

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

25

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council for every academic year up to the academic year 2017-18. The selection of the student as a member in this regard is done as per provisions of sections 40 (2) (b) Maharashtra University Act 1994 The activities and functions of the council are monitoring various academic and socio-cultural events, discipline maintenance facilitator, coordination of co-curricular, extracurricular and annual activities, raising fund for social welfare role as volunteers in conference workshop sports etc. There was the development of leadership qualities, confidence sense of responsibility and active healthy dialogues are seen after the fruitful initiative. In 2018-19 again the university circulated students' council election and necessary preparation were made in the college but due to technical issues at university and government level, by the letter Savitribai Phule Pune University, Pune, dated 14/08/2019. The University canceled the election and plan to implement it in the next academic year. Till now the institution is awaiting for the circular from the respective university.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Students-Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has an alumni association with the name of 'Samajbhushan Ganpatrao Kalbhor Alumni Association Loni Kalbhor.' Its meeting is held every year. During the meeting, various activities for the development of the institution are discussed and decisions are taken according to the implementation of the activities. Alumni provide financial as well as material support to the activities required for the educational development of the institution. Alumni who have done remarkable work in various political, social, and administrative fields are duly honored by the institution. The main objective of the association is to bring all alumni together and encourage them to contribute to the institution. Most importantly to rejuvenate the love for the institution.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is to become known as a premier institute disseminating knowledge and skills and inculcating human values at its core for the endless benefit of the global society.

1. Dissemination of education amongst the people from rural and semi-urban population.
2. Augmentation of the knowledge-generating capacity and skills of the students suited to the need of globalization.
3. Advancement of research attitude and scientific temperament among the youths to develop intellectual society.
4. Empowerment of Women by conducting capacity nurturing program.
5. To Bring environmental awareness for sustainable development.
6. Increasing the use of information and communication technology to cope up with rapid digitalization.
 - The institute's mission is to give quality education to socially and economically backward classes addresses the social needs, access, equity, and quality.
 - The institute's constant support and encouragement to the activities of Support Services and cultural Committee should result into providing a variety of chances to the students with the opportunity to achieve excellence in the fields..
 - Representation of the girl students and women employees is given in every aspect of governance to maintain gender equality.
 - The financial transactions are made strictly according to the accounts code..

File Description	Documents
Paste link for additional information	https://sgkcollege.com/VisionMissionPolicy.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur is best examples of decentralization and participative management and from its establishment adopted policy of it for smooth conduct of management.
2. College follows its footprint in its academic and administrative tasks through various committees and practices for decentralization and participative management in governance.
3. Important policy-making decisions are taken by committees.
4. College is sensitized to latest managerial concepts like strategic planning, teamwork, decision-making and effective implementation.
5. Events and programs in College are organized with involvement, cooperation and participation of all stakeholders.
6. Principal with support of Heads of Departments and various committees participate in decision-making which creates environment of organizational democracy.
7. Administrative powers and responsibilities are distributed to faculties on basis of experience, competence, commitment and aptitude to meet institutional objectives.

For organization of special events like seminars, conferences, workshops, etc. separate committee supported by sub-committees are formed for successful

File Description	Documents
Paste link for additional information	https://sgkcollege.com/Managment.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Perspective plan document is an important component of College strategy for development and deployment process.
2. College has prepared Perspective/Strategic plan 2018-19 to 2023-24 for Academic, Infrastructure and Extension activities setting benchmarks for future achievements.
3. Quality policy is reviewed through Principal's visit and meetings with departments. Academic and Administrative Audit by parent institute also helps in achieving its objectives.
4. IQAC has reviewed and revised quality policy with help of teaching, non-teaching staff, students, alumni and stakeholders of College.
5. College implemented strategic plans successfully out of that promoting research climate and faculty development is one.
6. Measures have been taken to inculcate quality policy as below:
7. Principal motivates faculty to organize National and State level seminars and conferences and to participate and present research work and he guides Librarian to enrich library.
8. For faculty development - College provides various programs for up-gradation of faculty.
9. Management and Principal encourage faculty members to involve in research. Principal and IQAC cell motivate faculty to attend refresher and orientation courses.

College has successfully implemented a strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Perspective%20Plan-converted.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Higher Education Department of Maharashtra Govt., which has the responsibility to take care of

all the colleges in the state of Maharashtra. However, the administration of Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni Kalbhor is the responsibility of the Principal who is directly accountable to the Department of Higher education. The Principal is involved in overlooking the implementation of plans of the College. He ensures that regular day to day operations are properly conducted, through teaching and non-teaching staff. Heads of Departments the Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities - The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees [Examination, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.] For the smooth conduct of all administrative activities according to requirements of the administration of the college conducts process of appointment and service rules effectively.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e-of-Conduct-Sttaf.pdf
Link to Organogram of the institution webpage	https://sgkcollege.com/img/Data/Report/Cod e-of-Conduct-Sttaf.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Arts and Commerce streams in this institution, The Government of Maharashtra. offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the higher education department, which is strictly followed by the college. The government has provided Group Insurance scheme to the Staff (Teaching and Non -Teaching) of the College. This helps the staff at the times of need. Maternity (180 days) leave. Provident fund for the employees of the college. Casual leave of 15 days for the employees. The institution also provides facility of credit union where teaching and non-teaching staff can take debt for their need. Under Savitribai Phule Pune University, Pune, teaching and non-teaching staff get benefit of Life Insurance policies.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e-of-Conduct-Sttaf.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of students and community work is given due weight age for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. The principal then grades the teachers on the overall report and recommends higher authorities for further necessary action.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e-of-Conduct-Sttaf.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. Financial audit of the accounts is an important process and is strictly followed by Samajbhushan Ganpatrao Kalbhor Arts, Commerce & Science College, Loni Kalbhor. The college undergoes an Internal Audit by the parent institute, i.e. Shri Swami Vivekanand Shikshan Sanstha, Kolhapur and external audit conducted by higher education department and AG office. They verify and confirm all finance related documents. Report of audit is submitted to higher education department and AG office. In case of any query, documents are sent to college for clarification. All the process in the college is strictly monitored by the principal. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2,08,836

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds to be allotted for the institution go through the exercise of forming annual budget as per requirement. The same is being discussed with chief Accounts Officer / Financial Advisor for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of Budget Evaluation and Management System. Optimum end use of the funds is made as per the rules and regulations and is subjected to audit by the government within the institution funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under different heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of these funds college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Cod e%20of%20Account-converted.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC are as under: All the faculty members are encouraged and supported to participate in Workshops and Webinars related to the teaching-learning process and research. Teachers are also supported and encouraged to participate in examination evaluation processes. The poor and needy students are provided with financial aid out of the college local fund and the affiliated university does not charge any examination fee to the orphans and disabled students. The IQAC also provides guidelines, internet access and verification processes for the students to get the post- Matric scholarships. The institution also provides platform for the students to participate in Intra- College and Inter-College level debates, competitions, seminars etc. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will in the respective stream. Regular meetings of IQAC are conducted under the chairmanship of worthy Principal with the

fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Consultancy%20Policy-converted.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activates of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students' feedback is conducted as per the following norms:

a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

c. The whole process is being operated through IQAC and no other faculty member is involved at any stage.

2. Academic monitoring: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work. The Principal is informed on daily basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed.

File Description	Documents
Paste link for additional information	https://sgkcollege.com/img/Data/Report/Consultancy%20Policy-converted.pdf
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	https://sgkcollege.com/img/Data/Report/audit%20report21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College is very keen regarding safety and security of the girl students and women faculties.

College offers admission to needy and economically weaker students.

College has discipline committee for continuous monitoring of the security on campus.

Complaints related to violation of disciplines are reported to concerned staff and placed before Principal and discipline committee members.

College campus is fully covered with sufficient light.

College has Internal Complaints Committee to take necessary action on sensitive issues of girl students. Internal Complaints Committee is set up as per guidelines.

Entire campus is covered under CCTV cameras. Footage of CCTV recording is often seen and necessary actions are taken, if any suspicious activity is observed.

Discipline Committee has been assigned campus supervision to maintain discipline. College has adopted mentor-mentee scheme to solve individual problems of students.

College organizes lectures of eminent personalities to create legal awareness, health and hygiene among the students.

College has a separate ladies room for girl students. Women Empowerment Cell of College organizes activities associated with counseling of students. Staff members motivate the students to improve their overall personality by participating in various activities and inspire weaker section students to come to main stream of society.

College provide equal opportunity to every students.

All Committees actively work together for making campus secure and safe. I-card are compulsory for students.

Women Empowerment Cell organizes activities associated with counseling.

Whenever necessary the girls get counseling from women faculty such as personality development.

File Description	Documents
Annual gender sensitization action plan	https://sgkcollege.com/img/Data/Report/Prospective%20Plan-converted.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sgkcollege.com/img/Data/Report/CCTV%20Facility.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For collecting the solid waste from nook and corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non-biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the ground. The decomposing waste collected from the college is given to the neighboring farmers. Farmers make compost from that decomposing waste and these fertilizers help in increasing agricultural production. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure. **Liquid waste Management:** The College has its own drainage system to decompose the liquid waste of college. The college has ensured that there is low percent leakage of waste water. In case if water tanks overflowed the waste water is used to water the plants in the college campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	A. Any 4 or all of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has taken efforts and initiatives to provide inclusive environment to maintain or inculcate tolerance and harmony among students towards cultural, regional, linguistic, communal, socioeconomic and other diversities.

College does not have biased approach towards its stakeholders on basis of communal background.

It follows all rules and regulations issued by Govt. and University regarding reservation policy time to time.

'Traditional Day' is organized to make students aware of different cultures, values and traditions. Such programs motivate students to think positively over national issue of religion and caste.

It also helps them to build their own personality by putting such idols before them.

College regularly organizes different activities and by arranging experts lectures for inculcating values of tolerance, harmony towards cultural diversities which have positive impact on society's cultural and communal thoughts.

For linguistic harmony, Hindi samaroh on 30th March 2022 and 'Marathi Raj Bhasha Divas' on 28/02/2022 are celebrated to respect different languages.

Central Library organizes book exhibition every year and same is open to stakeholders.

College always takes initiative in organizing cultural programme every year through which platform is being made available to students for inbuilt art of performance.

This is honest effort to make them aware about Indian cultural diversity.

Students participate in youth festival, One-act play etc.

College motivates students to participate in community programmes like Seven Day Special Camping Programme of NSS. College celebrate Indian constitution day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College is role model of best governance and democracy.

Students, employees, citizens of vicinity respect College for its contribution to social development. College is recognized in vicinity as a 'Center of Social Transformation'.

Motto of the Sanstha is 'Education for Knowledge, Science and Refined Culture'. Preamble of constitution is displayed at entrance.

Fundamental duties and rights, Citizen's Charter, National Anthem, and Pledge etc. are clearly displayed in campus.

College arranges number of programmes covering freedom of expression through which students can get courage to express.

Code of Conduct for students and teachers are implemented to maintain uniformity and equality. College run NSS unit.

To teach moral values and responsibilities as NSS organizes seven day special camping program through which they can understand social problems in better way. They help villagers to uplift their living, cleanliness of village.

Lectures on moral ethics and social issues like superstitions eradication, awareness about plantation, constitution of India, law, save baby girl, save water etc., are organized.

This live experience helps students' to understand their duties towards society. College has taken initiative with students to help people affected by extreme flood in vicinity.

College takes an initiative in tree plantation in nearby villages, organizes health check-up, blood donation, livestock

check-up and eye check-up camps in campus and in adopted village.

All this indicates awareness about constitutional obligations, social duties and responsibilities.

College creates awareness among students and society regarding registration as voters and provides facility for voters' registration.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf
Any other relevant information	https://sgkcollege.com/img/Data/Report/Code-of-Conduct-Sttaf.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for festivals and cultural diversity.

Affiliated university and our parent institution publish and circulate list of national and international commemorative days, events and festivals.

College helps students to relate with cultural heritage and connect with their roots, by inculcating importance of protection, preservation and propagation of Indian culture.

College participates in National Flagship Programmes promoted by Govt. National, International Days are celebrated with great enthusiasm.

College pays tribute to national heroes on Birth and death anniversaries.

College organizes activities on days of national importance to recall contribution of our leaders in building moral and ethical values.

Aims and objectives of celebration are to create motivation and attachment about national personalities and to inculcate significance of national importance and patriotism.

To inculcate principles and philosophy of great Indian thinkers, social reformers and national heroes, College pays tribute and recalls their contribution on birth and death anniversaries.

College organizes lectures of eminent personalities on such occasions to make students aware about their thoughts and contribution for national development.

Event is followed either by lecture, rally or competitions like elocution, singing, wallpaper, and rangoli etc. on these days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I: Nation Building by Empowering Women

The present educational system and its curriculum are found to be impractical and at some extent. The college embarked on enhancing the global skills to enable the students by acquiring the employable entrepreneurial skills. The skills in Fashion Designing help them to encounter the barriers in familial and communal problems.

The discipline committee intentionally keeps the watch in the vulnerable places. The surveillance systems with a set of 16 CCTV cameras are installed. The training-sessions of the self-defense are organized. The internal complaint committee looks after the grievances of girl students.

II: Lecture series as Awakening Social Commitment

Through this scheme the College has been organizing Extension Education Lecture Series since the academic year 2013-14 in collaboration with BCUD, SPPU. The Organizing Committee incorporates the experts. They deliver lectures on various subjects like educational, social, political, historical etc.

Dr. Bapuji Salunkhe, who worked with the missionary zeal, determined the motto. It stresses the seeking of knowledge and its proper application so that man can become cultured and morally sound. The prayer of the sanstha states that all great saints of the world are the incarnation of good and god.

File Description	Documents
Best practices in the Institutional website	https://sgkcollege.com/img/Data/Report/Describe-at-least-two-institutional-best-practices.pdf
Any other relevant information	https://sgkcollege.com/img/Data/Report/Describe-at-least-two-institutional-best-practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

'NIRMAL WARI ABHIYAN' IN TUNE WITH SWACHCHA BHARAT ABHIYAN

There are various views on the origins of the Wari. Devotees of Vitthal were holding pilgrimages. The Wari is generally regarded to exist for more than 800 years. The pilgrims known as "warkaris" starts the main pilgrimage from Dehu in Pune district on foot, carrying the palanquin of Saint Tukaram, as Sant Tukaram's Palkhi procession. It starts from Dehu & reaches Pandharpur via Akurdi, Loni Kalbhor, Yavat, Varvand, Baramati, Indapur, Akluj & Wakhri respectively.

Ganpatrao Kalbhor was one of those warkaris who influenced by philosophy of Sant Gadge Baba. With the help of all warkaris he spread the message of warkari sector. Afterwards the warkaris insisted to take halt of Sant Tukaram Palkhi at Loni Kalbhor.

On the day of departure of palkhi procession the college volunteers cooperate the police department for the safe and secure procession. All the volunteers' accompany the procession up to the destination of palkhi procession up to Pandharpur, During this procession all the volunteers narrate the warkaris about the Policy Swaccha Bharat Abhiyan Tree Plantation, plastic free procession etc. The college volunteers make the proper arrangement of the mobile toilets provided by Seva Sahayog Foundation, Pune.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To increase research publication by faculty in UGC notified journals.
2. To organize Q.I.P. /Uni. Extension activities.
3. To invite the guest lectures to deliver a speech on various aspects of life for the overall progress of the students.
4. To increase the number of programmes related to Environmental

Awareness on and outside the college campus.

5. It is also planned to submit proposals to university for the organization of workshops based on revised syllabus CBCS.

6. Renovation of NAAC Room.

7. To organize training programme for student placement.

8. Automation of library.